

**Private Security Services Advisory Board
Department of Criminal Justice Services**

19 June 2001

Meeting Minutes

Held in Fredericksburg, Virginia at the Holiday Inn Express

Carl Fisher, Chair & Secretary

Joyce Monaghan, Vice Chair

Mary Kay Wakefield

Larry Daniel

Lynn Herring

Clyde Sparks

Steve Martin

Robert Shuster

John Seay

The meeting was called to order by Chairman Carl Fisher at 10:05 AM.

All members were in attendance except Lt. Midget and Mr. Heieck. It was announced that Lt. Midget had an excused absence and Mr. Heieck had resigned because of his transfer.

Chairman Fisher called for a motion waiving the reading of the previous minutes. A motion was made, seconded and passed. Chairman Fisher asked for a motion accepting the minutes. A motion was made, seconded and passed.

Chairman Fisher called for the election of officers for the next year. He explained that this election was being called to provide continuity to the Board with the impending appointment of many new members.

Mary Kay Wakefield was nominated for Vice Chair by Joyce Monaghan and seconded by John Seay. There being no further nomination the nominations were closed. Mary Kay Wakefield was elected Vice - Chair.

Joyce Monaghan was nominated for Chair by Larry Daniel and seconded by Mary Kay Wakefield. There being no further nomination the nominations were closed. Joyce Monaghan was elected Chair.

Committee Reports

Fingerprint Committee—Larry Daniel, Chair. Mr. Daniel that issue of fingerprinting had reached an impasse—essentially awaiting the actions and directions of the Virginia State Police on the implementation of live scan technology. The complete report of the fingerprint committee is attached to these minutes.

Mr. Daniel made two motions on the subject of fingerprinting.

Motion One: "To table the issue of fingerprinting of unarmed security officers until such time the Virginia State Police can accept live scan fingerprints from through the state at locations accessible to the majority of the unarmed officers, at that time reevaluate the feasibility of fingerprinting unarmed security officers." Motion Passed

Motion Two: "That DCJS work with the Virginia State Police to establish a database on fingerprints to enable the Virginia State Police to notify DCJS of charges or convictions and the have the legislative committee introduce Legislations for this process at the next General Assembly session. Motion passed.

Committee Reports

Training Committee—Lynn Herring, Chairman Mr. Herring that the committee had no meetings.

Department Reports

Mr. Baker, DCJS PS Section Chief advised that the Department would like to have the Code of Virginia amended in the next General Assembly session. More specifically he would like to change the section on convicted of a crime to charged and convicted. The Advisory Board voted to support this change.

Mr. Baker discussed the initialization of the Job Task Analysis effort of the section. He mentioned that the Section had received bids on Stage One from \$175,000 to over \$500,000. This was beyond the amounts that were planned and he was reconsidering the direction of the effort as a means to prevent the raising of fees.

Ms. Hahn, Deputy Section Chief, advised of the dates of the Private Security Annual Conference. The Sheraton Oceanfront, Virginia Beach, Virginia is our host hotel from October 8-12, 2001. She urged all to promptly make their reservations. She discussed that new forms had been prepared for the auditing of private security schools and businesses. In addition to the routine classes and sessions scheduled for the Convention there will be a new Training Directors workshop.

New Business

Chairman Fisher introduced three new members of the PSSAB for the next term. They were:

Mr. Brent Fortner
Mr. Robbie Robertson
Mr. Steve Masterson

New Business—Continued

Chairman Fisher read a thank you letter from PISA regarding flowers that were sent to the funeral of Don Koch. A copy of this letter is attached to these minutes.

Public Comment

Emil Wengel—President VBFAA—would appreciate a better method of notifying the industry of the date, time and locations of the PSSAB meetings.

Hayward Long—President of PISA—spoke about the Robinson Bill and having no restrictions attached to that bill.

Adjournment

Attachment One
Private Security Service Advisory Board
1 July 2001 to 30 June 2002

Joyce A Monaghan, Chairman
Private Investigator Representative

May Kay Wakefield, Vice Chairman
Electronic Security Representative

John Seay, Secretary
Electronic Security Representative

W. Brent Fortner
Security Representative

Lynn H. Herring
Security Representative

R. Steve Martin
Instructor Representative

Steve Masterson
Armored Car Representative

Lt. Paul Midgett
Law Enforcement Representative

Robbie Robertson
Security Representative

Robert Shuster
Personal Protection Specialist Representative

Clyde Sparks
Private Investigator Representative

Attachment Two

Private Security Service Advisory Board

Directory

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Attachment Three

Private Security Services Industry Directory

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Associations:

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Virginia Security Association
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PAST PSSAB CHAIRS

Carl Fisher	2000
Hayward Long	1998-1999
Jim Rowe	1996-1997
Beth Townsend	1994-1995
Martha Clancy	1992-1993